



Your School's Logo

Instruction: Please delete all designer instructions in **grey** once you have filled out the section. This document is designed to be distributed to your students for each week of the course, according to the objectives, activities, assignments and supplemental materials you have planned for the week.

Unit 1/Week 1: Topic

INTRODUCTION

Instruction: Provide a detailed overview of the week's work, for example, a description of the topic for the week.

OBJECTIVES AND ACTIVITIES

Weekly Objectives

By the end of this unit, a successful learner should be able to:

Instruction: Write out the objectives for this week only. The objectives for the weekly unit should match the overall instructions of the course as well as match the content taught this week and relate the student assessments you have planned.

1. First objective.
2. Second objective.
3. Third objective.
4. Etc.

Weekly Activities

Instruction: Provide a detailed description of the learning activities for the week. Learning activities are not just assignments with deliverables; include readings, material reviews, etc. For example:

- **Read** "Textbook title", Chapters 1, 2, and 3.
- **View** the "Unit 1 Presentation".
- **Take** "Review quiz 1".
- **Attend** the weekly synchronous lab.
- **Contribute** to this week's online discussion questions.
- **Submit** "Assignment 1".

Regina M. Hierholzer Instructional Design Samples

Sample: Weekly Content Outline

WEEKLY ASSIGNMENTS

Instruction: Provide a complete list of all assignments/deliverables for the week. You can divide them up by the tools that are used to complete the assignment, such as assignment tool, discussion board, or any other tool you are going to use in the Learning Management System, or otherwise.

Assignments to Complete

Assignment #1 Discussion Title

Instruction: Provide a detailed description of the discussion board assignment; include instructions for participation here or inform students the instructions are on the discussion board.

Assignment #2 Form Submission Title

Instruction: Provide a detailed description of the assignment; including procedure for submission and any other instruction the student should know to complete the assignment.

Assignment #3 Shared Document Title

Instruction: Provide a detailed description of the shared document assignment; including procedure for submission and/or instructions.

Assignment #4 Synchronous Session Title

Instruction: Provide a detailed description of the synchronous session assignment; including instructions for preparation, how to enter the session, and any assignment related to the session.

Assignment #5 Peer Review Title

Instruction: Provide a detailed description of the peer review assignment; including instructions for preparation, the other student(s) name(s) involved, and any other things to know about related to the assignment.

SUPPLEMENTAL MATERIALS

Instruction: List any additional materials for use during the week such as presentations or web links to enrich the learning for the week.

YouTube Videos

Web Addresses

Other Readings